

Appendix A – Draft Horizon Scanning Questions/Guidance

Applicant Details

Project Sponsor (Lead Organisation)	<i>Name of lead organisation submitting the proposal</i>
Senior Responsible Officer	<i>Name of senior responsible officer within the organisation for the proposal</i>
Proposal Lead Officer	<i>Name of the officer with day-to-day responsibility for the proposal</i>
Email address	<i>Email address for lead officer</i>
Telephone number	<i>Telephone number for lead officer</i>

Proposal Summary

Project Name	<i>Name of the project</i>
Type of Project	<i>Single bid or package bid</i>
Programme	<i>Relevant Growth Deal programme</i>
Project Location	<i>Postal Address of the site(s) including post code or O/S co-ordinates, if applicable.</i>
Overview of Proposal	<i>Please provide an overview of the bid proposal. Where bids have multiple components (package bids) you should clearly explain how the component elements are aligned with each other and represent a coherent set of interventions (Limit 500 words)</i>
Funding Ask	<i>How much capital funding is the project seeking from the North Wales Growth Deal</i>
Collaboration	<i>Is the project sponsor willing to consider collaborating with other stakeholders/partners that Ambition North Wales may identify during this process in order to deliver the best outcomes for North Wales? Y/N</i>

Minimum Requirements

Please confirm that the proposal meets the minimum requirements to be considered		
Strategic	<i>* Specific to each programme as set out in Appendix A</i>	Y/N
Impact	<i>* Specific to each programme as set out in Appendix A</i>	Y/N
Deliverability	<i>* Specific to each programme as set out in Appendix A</i>	Y/N

Strategic Fit (25%)

Alignment with Growth Deal and programme aims/objectives and complementarity with other regional initiatives (40%)	<i>Please set out how the proposal aligns with and delivers against the aims/objectives of the North Wales Growth Deal and the relevant programme (500 word limit)</i>
Complementarity with other regional initiatives (15%)	<i>Please set out how the proposal complements other regional projects outside the Growth Deal (250 word limit)</i>
Regional and national policy alignment (15%)	<i>Please set out how the proposal delivers against the key regional and national policies set out here. (250 word limit)</i>
Case for change and Stakeholder Support– why is the project needed (30%)	<i>Please set out the case for change for the project using the attached template. Specifically, this should cover the need for the project, stakeholder support, the problem to be addressed and the market failure requiring a public funding intervention. (Table)</i>

Impact (40%)

Jobs created, timescale for delivery and evidence for jobs created (40%)	<p><u>Part 1 (50%)</u> <i>Please set out the number of jobs (direct/indirect) to be created by the project. (Table)</i></p> <p><u>Part 2 (50%)</u> <i>You should set out the evidence for these figures including the nature of the jobs (e.g.. high value) and whether they are gross or net jobs. (250 word limit)</i></p> <p><i>A timetable for the delivery of the jobs should be provided. (Table)</i></p>
Total capital investment (35%)	<i>Please set out the total capital cost of the project. (Table)</i>
Regional Impact and wider benefits (25%)	<i>Please set out how the project has a regional impact or is a project of regional/local significance including the wider benefits the project would deliver. (500 word limit)</i>

Deliverability (35%)

Capital funding status and cost certainty and revenue funding status (30%)	<p><i>Please set out the capital funding sources for the project and whether they have been secured or what is their current status. (Table)</i></p> <p><i>Please provide detail on how the capital costs for the project have been calculated, including how much contingency is included in the costs and when these calculations were made. (250 word limit)</i></p>
Planning status and land ownership (25%)	<p><i>What is the current use of the site? Does the proposal align with current planning policy?</i></p> <p><i>What is the current status of any statutory consents/applications (if any)? Outline/ full / Listed</i></p>

	<p><i>building / conservation area / Drainage / Highways / Change of use / Buildings regs.</i></p> <p><i>What is the anticipated timeline to obtain all necessary statutory consents?</i></p> <p><i>Who is the land owner for the site? If not in ownership of the applicant, what agreements are in place with the landowners?</i></p> <p><i>Please include project site plan with red line boundary and any plans/designs for the site</i></p> <p><i>(500 word limit plus attachments)</i></p>
<p>Timetable, resources and revenue for delivery (25%)</p>	<p><i>What is the timetable for the delivery of the project (attach project plan)</i></p> <p><i>What resources and experience are in place to support the business case development and the delivery of the project (250 word limit)</i></p> <p><i>Please set out the revenue requirements to deliver the operation of the project, the funding sources and whether they have been secured or what is their current status. (Table)</i></p>
<p>Track Record and Financial Health of project sponsor (20%)</p>	<p><i>Please provide a statement on the track record of the applicant in delivering projects of this nature (250 word limit)</i></p> <p><i>Please provide evidence of the financial health of the project sponsor (attach)</i></p>
<p>Risks, Constraints and Dependencies (10%)</p>	<p><i>Please set out the top 3 risks for the project including how you would seek to mitigate these.</i></p> <p><i>Please set out any constraints or dependencies to the delivery of the project.</i></p> <p><i>(250 word limit)</i></p>